**Self Employed Domestic Abuse Counselling Co-ordinator**

New Heights Warren Farm Community Project (New Heights)

Location: Kingstanding, Birmingham, B44 0QN

**Contract type:** Self-employed£14,798.16 a year (£15.81PH, this is the FTE of £30,829).

Part time – 24 hours PW (Monday – Thursday)

Term Time only (39 weeks per year)

**One year fixed term contract – Maternity cover**

**Closing date:** 6th January 2019 - 12:00 pm

**Interview date:** Tuesday 15th January 2019

New Heights Domestic Abuse Counselling Service is dedicated to providing 1:1 and group therapeutic services for all genders aged 16 years and over affected by domestic abuse and/or sexual violence. Our Therapeutic team provides counselling support across North Birmingham and Sutton Coldfield.

We are recruiting for an experienced counsellor to Co-ordinate the counselling service, undertake 1:1 counselling and assessment sessions with new clients. The successful candidate must be registered with BACP. A contribution to monthly clinical supervision will be provided.

You will need to demonstrate an excellent understanding of domestic violence along with evidence of working with victims of domestic abuse and an understanding of their needs. Excellent communication, empathy and organisational skills are paramount. An ability to think on your feet and adapt to the needs of the client in terms of therapeutic and clinical risk intervention is essential.

Please take a look at our Job Description and Person Specification.

Unfortunately we do not accept CVs. **Please ensure you send a covering letter along with the completed application form by the closing date**, late applications will not be accepted.

Due to the number of applications we receive, New Heights cannot communicate further with applicants who are not shortlisted for interview. If you do not hear from us within two weeks of the closing date, please assume that your application was not successful this time. New Heights values diversity, promotes equality and challenges discrimination. We encourage and welcome applications from people of all backgrounds.

**New Heights are looking for a candidate who will:**

• Manage and co-ordinate the day to day running of the Domestic Abuse Counselling Service, including staff and volunteer management, and project budget streams.

• Support the Domestic Abuse Counsellors with triaging of referrals.

•Complete funder reporting as required (to include statistical and analytical data).

•Work within the equal opportunities and diversity framework to deliver safe and ethicalcounselling to clients of all genders aged 16 years and over who have (at any point in their lives) experienced or are currently experiencing domestic and/or sexual violence.

• Promote the counselling service to other agencies and target audiences.

• Set up and provide therapeutic support groups in specific boroughs.

**Applicants must have:**

* Level 4 (or above) Counselling Qualification
* Membership of BACP and be on the National BACP Register
* Demonstrable experience of working with those effected by domestic abuse (including childhood sexual abuse and sexual violence), complex needs and risk management
* An understanding of the impact of trauma as well working from a trauma model and perspective
* Experience of child protection and adult safeguarding issues

**Closing date:** 12.00pmSunday 6th January 2019

**Interview Dates:** Tuesday 15th January 2019

**To download application forms please click on the documents below:**

Role Description: [Role Description Link.](http://new-heights.org.uk/wp-content/uploads/2018/12/Role-Description-Counselling-Co-ordinator-1-1.docx)

Person Specification: [Person Specification Link.](http://new-heights.org.uk/wp-content/uploads/2018/12/Person-Specification-DA-Co-Ordinator-1.docx)

Application Form: [Application Form Link.](http://new-heights.org.uk/wp-content/uploads/2018/12/Application-form-1.docx)

**Please return application form to:** enquiries@new-heights.org.uk

**For informal enquiries please call:** 0121 386 4345