

**NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Chairman	Mr S Flynn
Directors	Mr S Flynn Rev J Foxall Mr J Lowe Mr J McGorman Mr M Daly Mr J Head Mrs S L Byrne Mrs C Gutteridge Mrs S Mageean Mrs N Makombe
Trustees	Mr S Flynn Rev J Foxall Mr J Lowe Mr J McGorman Mr M Daly Mr J Head Mrs S L Byrne Mrs C Gutteridge Mrs S Mageean Mrs N Makombe
Secretary	Mrs S L Byrne
Associate	Thè Quang Nguyen
Charity number	1120869
Company number	06021283
Registered office	124 Warren Farm Road Kingstanding Birmingham B44 0QN
Independent examiner	Edwards Accountants (Midlands) Limited 34 High Street Aldridge Walsall West Midlands WS9 8LZ

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report and financial statements for the year ended 31 December 2020. I would like to thank all the staff, trustees and volunteers for their work during this unusual year.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the trust's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The organisation is a limited company by guarantee incorporated on the 6th of December 2006 and registered as a charity on the 17th September 2007.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr S Flynn
Rev J Foxall
Mr J Lowe
Mr J McGorman
Mr M Daly
Mr J Head
Mrs S L Byrne
Mrs C Gutteridge
Mrs S Mageean
Mrs N Makombe

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute an amount not exceeding £10 in the event of a winding up.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts;
and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the charity at the year end were equivalent to 11 day's purchases.

The charity continues to receive support from Christ the King Catholic Church, Kingstanding.

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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2020

Our aims, objectives, vision and activities

Our charity's purposes are set out in the objects contained in the charity's trust deed.

Charity Aim

To meet the needs of the most disadvantaged members of the Kingstanding community and to help to bring about social cohesion.

Objectives

1. To relieve elderly people resident in the Kingstanding community who are in need in any manner as the trustees may from time to time determine.
2. To act as a resource for younger people living in the Kingstanding community by providing advice and assistance and organising programmes of physical, educational and other activities as a means of :
 - (a) Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals.
 - (b) Advancing education.
 - (c) Relieving unemployment.
 - (d) Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social circumstance with a view to improving the conditions of life of such persons.
3. To advance the education of and preserve and protect the health of parents, particularly vulnerable parents.
4. To or for such other charitable purposes as the trustees may from time to time determine.

Our vision

New Heights Charity is "A welcoming oasis for the whole community, supporting personal improvement, stronger family life, community cohesion and those in the most need."

Strategic Plan

We continue to use and monitor the effectiveness of a 3 year development plan. The current 3-year Business and Implementation Plan, January 2020 - December 2022, was agreed by the Board on the 10th December 2019. The Board considers this plan at each meeting and reviews progress made in the achievement of the Board on 10th December 2019. We look at this plan at each meeting and review the progress made. It has proved to be a very useful tool.

This approach helps us to:-

- Ensure our activities remained forecast on our stated charity objects
- Review policy & procedure and update documents & training
- Establish & review implementation of a Business Plan and Business Implementation Plan January 2020 to December 2022.

We have referred to guidance contained in the Charity Commission's general guidance on public benefit when reviewing and planning our activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions

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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2020

and projects. Procedures are in place to ensure compliance with health and safety of all staff, volunteers, clients and visitors to the Centre. These procedures are periodically reviewed to ensure that they continue to meet the needs of the Charity.

How our activities deliver public benefit

Our main activities and those who we try to help are described below. All our charitable activities focus on working with people in the Kingstanding Ward who are living in challenging circumstances.

To meet the charity's objectives we deliver a range of services including:

Domestic Abuse Counselling Service
Advice & Advocacy Service on Welfare, Disability, Housing & Employment
'Community Cafe' - including opportunities for volunteers to gain accredited qualifications.
Luncheon Club, Friendship Group, Activity & Craft Groups, Be-friending & Tai Chi
Monthly Community Meals & Festival Celebrations (Christmas Day & Easter Sunday)
'Lest we Forget' Dementia Choir
'Crackers' Playgroups
'Imagine' Group - self-help support for people living with mental health difficulties
New Heights Youth Forum
Youth Social Action Projects
Running Group
Exercise Groups for young people, adults and families
Community Consultation
Community and Educational Trips

To enhance community support within the charity's objectives we facilitate delivery of activities

by partners including:-

Education support (Home tutored group & Saturday support with Maths, English & IT)
Scouts - Beaver (6-8 years), Cubs (8-10 years) & Scout Groups (10-14 years)
Karate Groups
Alcohol Support Meetings (AA & Al-Anon);
Health Eating group

Impact of Covid-19 Pandemic on delivery of services:

In response to Risk Assessment requirements and government directives in response to the Covid-19 pandemic all group and face-to-face activities were suspended from 19th March 2019. New protocols and additional equipment were put in place to facilitate on-going remote delivery of Domestic Abuse Counselling & Advocacy Services.

Indirect contact (telephone, social media, zoom, etc.) was immediately initiated with all vulnerable people on the charity database, volunteers and local partner agencies to check how they were coping with Covid-19 lock-down restrictions, what arrangements they needed help with and how their needs might best be met going forward. This informed planning and in-direct delivery of activities to meet changed needs. They were altered to take account of vulnerable people's changing circumstances and difficulties.

To meet the charity's objectives, responding to Covid-19 pandemic social distancing requirements, we deliver a range of services including:

Domestic Abuse Counselling Service (telephone, social media, zoom, Whypay, etc.)
Advice & Advocacy Service on Welfare, Disability, Housing & Employment
Weekly Community Newsletters
^ 'Silver Bulletin' - older/disabled people
^ 'Keeping you in the loop!' - general newsletter
^ 'Schools Out-take Action' - young people/ families

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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2020

Telephone Befriending

Group Activities on Zoom/ Whypay:

- ^ Coffee, chill and chat
- ^ Bi weekly relaxation video
- ^ Book Club
- ^ 'No-prize Bingo'
- ^ Art & Craft, painting and origami
- ^ Quiz Club
- Cards of Kindness
- 'Weekly Live Chat' on social media
- Weekly Community Meal/ Christmas Day Festive Meal deliveries
- Support to children and families:
- ^ School Holiday 'Youth Social Action' activity packs
- ^ Toy library
- ^ Weekly children's activity pack (under 5's & school age children)
- ^ Children's Community Meals every tuesday and thursday
- ^ Book Gifting Service
- ^ Story time on-line

Who used and benefited from our services?

One of our strategies is to engage with other providers and help them reach their target beneficiaries. This has led us into strong partnerships with Crackers Family Forum, Kingstanding Thursday Club, Imagine (Mental Health Self Help Group), Alcoholics Anonymous, Al-anon, Armstrong Karate, Scouts movement, as well as many others. We offer them good meeting facilities, networks, promotion of their services and inter-agency contacts. In response to Covid-19 pandemic risk assessment requirements we were required to suspend room letting arrangements, which in turn had an impact on the charity's unrestricted earned income.

Through our own network of volunteers, newsletters, website, notice-boards, social media and referrals system and word of mouth, we are able to give our partners access to the people they wish to serve. We have also developed our partnership working approach, and now represented on key strategic boards including Birmingham North Local Community Safety Partnership Board, Birmingham North Domestic Abuse Forum and 'Spirit of Kingstanding' group.

We remain committed to delivering a range of services and activities which meet local needs. The Community Cafe building provides office facilities for BREATHE Advice & Advocacy and Domestic Abuse Counselling Services - both firmly funded. Other activities delivered by charity volunteers, supported by a small staff team, are delivered from both the Community Cafe and St John's centre. All of these initiatives allow us to meet people who might need direction to another service and to provide stronger community cohesion. There are thousands of people in the Kingstanding Ward who have benefitted from the services through New Heights Charity.

Outreach

The outreach work of the charity provides support to vulnerable adults living in our community. In partnership with the St Vincent De Paul Society and Christ the King Parish approximately 80 people are visited at home, most of these are house-bound due to disability or illness. This service is provided by volunteers. We offer a signposting service to other organisations that can provide help and support.

Financial review

By prudent management and successful bidding for funds, the Charity is in a sound financial position. Kerry Boffin leads the team and deals with the financial issues in partnership with Mike Daly, one of the trustees.

Currently, there are no investments other than buildings with reserves sufficient to meet the current working capital requirements of the charity.

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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2020

While there is a small income from the Cafe, our main source of regular unrestricted income continues to be from service providers who use our premises. This unrestricted income covers our buildings maintenance and running costs, however it has been significantly impacted by suspension of group activities and rental arrangements due to the Covid-19 pandemic. Funding for staff comes from grant making bodies. The fact that in the main services and activities are delivered by volunteers and we have a few paid members of staff makes this more sustainable.

When group activities were suspended in March 2020 contact was made with all charitable foundations who have provided grants. In all cases we were able to successfully negotiate extended project timeframes for suspended group activities.

We continue to seek new partners, and the services they provide, as a tough economic climate naturally causes more needs amongst the community we serve, especially in Kingstanding, an area of major deprivation.

Plans for the future

The Management Board strategy is to keep staffing costs at levels that will not impose financial and structural risks to the charity. This is complemented by a vision that places working in partnership as another key component in making our charity both effective and sustainable. While working with volunteers also has its challenges, this forms the third element in a vision that marries financial strategy with a vision for the community that invites the community to play a key part in solving its own problems.

We continue to seek partnerships and opportunities for activities and support which will add to our vision for our area and the community.

Operating reserve policy

I. Purpose

The purpose of this new Operating Reserve Policy for New Heights - Warren Farm Community Project is to build and maintain an adequate level of unrestricted net assets to support the organisation's day to day operations in the event of unforeseen shortfalls. The reserve may also be used for one-time, non-recurring expenses that will build long-term capacity, such as staff development, research and development, or investment in infrastructure. Operating reserves are not intended to replace a permanent loss of funds or eliminate an ongoing budget gap. The organisation intends for the operating reserve to be used and replenished within a reasonable period of time. This Operating Reserve Policy will be implemented in conjunction with the other financial policies of the organisation and is intended to support the goals and strategies contained in those related policies and in strategic and operational plans.

II, Definitions and goals

The operating Reserve Fund is defined as the designated fund set aside by the action of the Board of Directors/Trustees. The minimum amount to be designated as operating reserve will be established as an amount sufficient to maintain ongoing operations and projects for a set period of time, measured in months. The Operating Reserve serves a dynamic role and will be reviewed and adjusted in response to internal and external changes.

The target minimum Operating Reserve Fund is equal to 6 months of average recurring unrestricted operating costs.

In addition to calculating the actual operating reserve at the financial year-end, the operating reserve fund target minimum will be calculated each year after approval of the annual budget. These reserves will be reported to the Board of Directors/Trustees and included in the regular financial reports.

III. Accounting for Reserves

The Operating Reserve Fund will be recorded in the accounting system and financial statements as a Board

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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

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Designated Operating Reserve. The Operating Reserve Fund will be funded and available in cash or cash equivalents. Operating reserves will be maintained in a separate bank account.

IV. Funding of Reserves

The operating Reserve Fund will be funded with surplus unrestricted operating funds. The Board of Directors/Trustees may, from time to time, direct that a specific source of revenue be set aside for operating reserves. Examples may include one-time gifts or bequests, special grants, or special appeals.

The chair and Treasurer will identify the need for access to reserve funds and confirm that the use is consistent with the purpose of the reserves as described in this Operating Reserve Policy. Determination of need requires analysis of the sufficiency of the current level of reserve funds, the availability of any other sources of funds before using reserves, and evaluation of the time period for which the funds will be required and explained.

V. Authority to use operating reserves

Authority for the use of operating reserves is delegated to the Chair and Treasurer in consultation with the other Trustees included on the Bank Mandate. The use of operating reserves will be reported to the Board of Directors/Trustees at their next scheduled meeting, accompanied by a description of the analysis and determination of the use of the funds, and plans for replenishment to restore the Operating Reserve Fund to the target minimum amount. The Chair must receive prior approval from the Board of Directors/Trustees.

VI. Reporting and Monitoring

The Chair and Treasurer are responsible for ensuring that the Operating Reserve Fund is maintained and used only as described in this Policy. Upon approval of the use of operating reserve funds, the Chair and Treasurer will maintain records of the use of the funds and plan for replenishment. They will provide regular minimum amount.

The Chair and Treasurer together with Trustees will annually discuss what additional risk factors might be considered for the organisation, the impact of budgeting on operating reserve levels, and any requirements of external funding organisations.

VII. Relationship to other policies

The Chair and Treasurer shall maintain the following board-approved policies, which may contain provisions that affect the creation, sufficiency, and management of the Operating Reserve Fund.

Risk Management related policies and tools to minimise risk, including Contingency or Disaster Preparedness Plan

Policies related to Operating and Capital Budgeting

Fund development Policies

VIII. Review of Policy

This policy will be reviewed by the Directors/Trustees every 12 months at minimum, or sooner if warranted by internal or external events or changes. Changes to the policy will be agreed by the Board of Directors/Trustees. This policy, upon every revision must be distributed by the Directors/Trustees to the responsible Staff and any other interested parties. The treasurer together with the Board of Directors/Trustees are responsible for the recommendation of financial policies, strategies, and budgets that support the mission, values and strategic plan of the organisation. Its purpose is to ensure that the financial health and integrity of the organisation in pursuit of its mission to meet the needs of the most disadvantaged members of the Kingstanding community and to help to bring about social cohesion.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2020

Statement of Trustees' Responsibilities

The trustees, who are also the directors of New Heights - Warren Farm Community Project for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

select suitable accounting policies and then apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

.....
Mr S Flynn
Trustee/Chairperson

Dated:

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

I report to the trustees on my examination of the financial statements of New Heights - Warren Farm Community Project (the trust) for year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the trust (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the trust are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the trust's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICEAW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the trust as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Edwards Accountants (Midlands) Limited

34 High Street
Aldridge
Walsall
West Midlands
WS9 8LZ

Dated:

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Income from:							
Donations and legacies	3	20,553	229,772	250,325	43,277	218,014	261,291
Expenditure on:							
Raising funds	4	809	-	809	3,178	-	3,178
Charitable activities	5	12,955	225,773	238,728	22,053	222,908	244,961
Total resources expended		13,764	225,773	239,537	25,231	222,908	248,139
Net surplus/(deficit) for the year before depreciation		6,789	3,999	10,788	18,046	(4,894)	13,152
Depreciation		148	27,665	27,813	197	27,665	27,862
Net movement in funds		6,641	(23,666)	(17,025)	17,849	(32,559)	(14,710)
Fund balances at 1 January 2020		134,830	447,160	581,990	116,981	479,719	596,700
Fund balances at 31 December 2020		141,471	423,494	564,965	134,830	447,160	581,990

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT**BALANCE SHEET****AS AT 31 DECEMBER 2020**

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	9		383,234		411,047
Current assets					
Debtors	10	-		1,478	
Cash at bank and in hand		387,493		246,673	
		<u>387,493</u>		<u>248,151</u>	
Creditors: amounts falling due within one year	11	<u>(205,762)</u>		<u>(77,208)</u>	
Net current assets			181,731		170,943
Total assets less current liabilities			<u>564,965</u>		<u>581,990</u>
Income funds					
Restricted funds			423,494		447,160
Unrestricted funds			141,471		134,830
			<u>564,965</u>		<u>581,990</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2020.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on

.....
Mr S Flynn
Trustee

.....
Mrs S L Byrne
Trustee

Company Registration No. 06021283

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

New Heights - Warren Farm Community Project is a private company limited by guarantee incorporated in England and Wales. The registered office is 124 Warren Farm Road, Kingstanding, Birmingham, B44 0QN.

1.1 Accounting convention

The company is established under a memorandum of association which sets the objects and powers of the organisation and is governed under its articles of association.

The accounts have been prepared in accordance with the Companies Act 2006 and the "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

The charity is a Public Benefit Entity as defined by FRS 102. The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for the particular restricted purposes.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the trust.

1.4 Incoming resources

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the trust has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the the trust has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Income and expenses are included in the financial statements as they become receivable or due.

Expenses include VAT where applicable as the company cannot reclaim it.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land & buildings	25 year lease term
Fixtures, fittings & equipment	25% reducing balance

1.7 Impairment of fixed assets

At each reporting end date, the the trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The the trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the the trust's balance sheet when the the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the the trust's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the the trust is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2020****3 Donations and legacies**

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Grant Income	14,630	224,193	238,823	218,916
Other income	5,923	5,579	11,502	42,375
	<u>20,553</u>	<u>229,772</u>	<u>250,325</u>	<u>261,291</u>
For the year ended 31 December 2019	<u>43,277</u>	<u>218,014</u>		<u>261,291</u>

Grants received

Co-op Community Fund	-	-	-	1,000
Big Lottery Reaching Communities (Breathe Advice and Advocacy Service)	30	70,409	70,439	66,273
Lottery Reaching Communities Domestic Abuse	-	54,809	54,809	61,365
Nationwide Fund	-	23,144	23,144	-
Birmingham City Council Befriending	-	9,568	9,568	-
Big Lottery Telephone Befriending	-	4,452	4,452	-
Birmingham City Council (Domestic Abuse Counselling - Birmingham North)	-	6,000	6,000	-
Children in Need Toy Library Fund	-	4,218	4,218	-
Charlotte Marshall Charitable Trust DA	180	114	294	723
Children in Need Fund	-	1,435	1,435	-
Domestic Abuse Tampon Tax Fund	-	3,231	3,231	-
Heart of England doing things	49	11,242	11,291	-
Comic Relief CS (Core Strengths)	-	1,299	1,299	-
Sport England (Running Group)	-	-	-	3,000
Heritage Lottery Fund	-	559	559	8,800
Harry Payne Fund	-	-	-	1,000
Independent Age Core Costs	-	7,630	7,630	-
West Midlands Police Activities	-	2,548	2,548	-
Heart of England telephone befriending	-	5,000	5,000	-
Homeless Link fund	1,981	(1,981)	-	-
Tudor Trust Core Costs	-	4,404	4,404	17,596
Heart of England - Social Activities	-	-	-	2,000
Children in Need	-	-	-	4,863
Women and Girls Fund DA	-	4,391	4,391	5,678
The Sheldon Trust	-	-	-	1,825
Awards for all (Cafe Association)	-	-	-	5,000
National Express Fund	-	-	-	3,000
William Adlington Cadbury (Core Costs)	-	-	-	15,000
DA Victims Fund	-	6,820	6,820	12,335
Clothmakers Foundation	-	5,700	5,700	-
Morrison Foundation General	-	-	-	1,000
People's Health Trust	-	15,270	15,270	5,703

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2020**

3 Donations and legacies	(Continued)			
Youth Social Action	-	5,375	5,375	1,853
Furlough Grant money received	11,741		11,741	-
Other grants received < £500	649	2,556	3,205	902
	<u>14,630</u>	<u>248,193</u>	<u>262,823</u>	<u>218,916</u>
Deferred Income adjustment (General Reserves Fund)	-	(24,000)	(24,000)	-
	<u>14,630</u>	<u>224,193</u>	<u>238,823</u>	<u>218,916</u>
	<u><u>14,630</u></u>	<u><u>224,193</u></u>	<u><u>238,823</u></u>	<u><u>218,916</u></u>

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2020****3 Donations and legacies (Continued)**

Other income

Cafe Takings	3,585	5,579	9,164	13,840
Lettings Cafe	-	-	-	525
Lettings St Johns	2,338	-	2,338	14,491
Donations Christ the King Church	-	-	-	11,357
Donations others	-	-	-	-
Others SSE	-	-	-	567
Others Thursday Luncheon Club	-	-	-	-
Others Estio Government Incentive	-	-	-	500
Others reimbursed equipment/repair costs	-	-	-	454
Others	-	-	-	641
	<u>5,923</u>	<u>5,579</u>	<u>11,502</u>	<u>42,375</u>

4 Raising funds

	2020	2019
	£	£
<u>Fundraising and publicity</u>		
Seeking donations, grants and legacies	809	3,178
	<u>809</u>	<u>3,178</u>

The cost of raising funds represents trading costs in relation to the cafe and includes cafe purchases and vending services in relation to the cafe trade.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2020**

5 Charitable activities	Warren Farm		Staff		Total 2020 £	Total 2019 £
	Project Costs	Costs	Depreciation			
	£	£	£			
Staff costs	-	128,689	-		128,689	112,315
Depreciation - Leasehold Property	-	-	27,665		27,665	27,665
Depreciation of fixtures and Fittings	-	-	148		148	197
Water, rates and Insurance costs	8,835	-	-		8,835	8,095
Light and Heating costs	2,545	-	-		2,545	6,717
Repairs and Maintenance costs	3,959	-	-		3,959	10,416
Telephone and Postage costs	5,295	-	-		5,295	5,204
Sundry costs	1,172	-	-		1,172	2,461
Volunteer and travel expenses	1,145	-	-		1,145	3,623
Legal advice service	72,515	-	-		72,515	82,096
Legal and Professional Costs	14,573	-	-		14,573	14,034
	<u>110,039</u>	<u>128,689</u>	<u>27,813</u>		<u>266,541</u>	<u>272,823</u>
	<u>110,039</u>	<u>128,689</u>	<u>27,813</u>		<u>266,541</u>	<u>272,823</u>
Analysis by fund						
Unrestricted funds	12,806	-	148		12,954	
Restricted funds	97,233	128,689	27,665		253,587	
	<u>110,039</u>	<u>128,689</u>	<u>27,813</u>		<u>266,541</u>	
For the year ended 31 December 2019						
Unrestricted funds	1,412	23,819	197			25,428
Restricted funds	131,234	88,496	27,665			247,395
	<u>132,646</u>	<u>112,315</u>	<u>27,862</u>			<u>272,823</u>

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year.

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2020****7 Employees**

	2020	2019
	Number	Number
Project staff	6	6

Employment costs

	2020	2019
	£	£
Wages and salaries (incl social security costs)	112,315	112,578

There were no employees whose annual remuneration was £60,000 or more.

8 Taxation

The charity is exempt from corporation tax on its charitable activities.

9 Tangible fixed assets

	Leasehold land & buildings	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1 January 2020	691,367	17,622	708,989
At 31 December 2020	691,367	17,622	708,989
Depreciation and impairment			
At 1 January 2020	280,911	17,031	297,942
Depreciation charged in the year	27,665	148	27,813
At 31 December 2020	308,576	17,179	325,755
Carrying amount			
At 31 December 2020	382,791	443	383,234
At 31 December 2019	410,456	591	411,047

10 Debtors

	2020	2019
	£	£
Amounts falling due within one year:		
Trade debtors	-	1,478

NEW HEIGHTS - WARREN FARM COMMUNITY PROJECT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2020****11 Creditors: amounts falling due within one year**

	2020	2019
	£	£
Trade creditors	2,557	2,043
Other creditors	201,005	72,965
Accruals and deferred income	2,200	2,200
	<u>205,762</u>	<u>77,208</u>

12 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 December 2020 are represented by:			
Tangible assets	444	382,790	383,234
Current assets/(liabilities)	141,027	40,704	181,731
	<u>141,471</u>	<u>423,494</u>	<u>564,965</u>

13 Related party transactions

There were no disclosable related party transactions during the year (2019 - none).

Remuneration of key management personnel

	2020	2019
	£	£
Salary and social security costs	<u>36,473</u>	<u>34,608</u>

14 Cash generated from operations

	2020	2019
	£	£
Deficit for the year	(17,025)	(14,710)
Adjustments for:		
Depreciation and impairment of tangible fixed assets	27,813	27,862
Movements in working capital:		
Decrease/(increase) in debtors	1,478	(381)
Increase in creditors	128,554	545
Cash generated from operations	<u>140,820</u>	<u>13,316</u>